

**Parks Committee Meeting
Courthouse Conference Room A231
August 13, 2013 9:00 a.m.**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Paul Pisellini, Bill Miller, and Jake Roseberry. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Administrative Clerk, and New Chester Town Chairperson Attorney Tom Croke.

Approve Agenda: Motion by Kotlowski/Pisselini to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Pisellini/Roseberry to approve the July 9, 2013, minutes as presented. Miller abstained due to his absence. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: Motion by Kotlowski/Miller to approve the Grand Marsh Pathfinders Snowmobile Club's request to hold their annual softball tournament at Patrick Lake Park August 31 – Sept. 2 and sell concessions. Motion carried by unanimous vote.

Public Participation on Agenda Items: Will discuss Patrick Lake Park below.

Patrick Lake Park Maintenance Update: Director reported the South Central Health Consortium is requiring the Department raise the well off the concrete to meet State requirements. Repair on hold till it is determined what is to become of the park and buildings.

Attorney Croke reported the New Chester Township does not wish to take over Patrick Lake Park property. The Township is willing to take over building maintenance and mowing (mowing to be done by New Chester Dairy) if the County would continue to pay the electric, etc., and no park user fee be charged. Chairman Eggebrecht responded that the Committee has to follow what was previously voted on by the Committee, if the Township did not wish to acquire ownership of the Park, the issue would be turned over to Adams County Property Committee to determine if the property should be sold, kept, improved, etc. Discussion followed. Motion by Pisellini/Kotlowski for Property Committee to forward the Patrick Lake Park proposal back to the Parks Committee to work with the New Chester Township on their latest proposal regarding Patrick Lake Park. Discussion followed. Voice vote – Kotlowski – yes, Pisellini – yes, Miller –no, Roseberry – no, and Eggebrecht – no. Motion failed. Item will be on September's agenda.

WPRA Annual Conference: If any Committee member wishes to attend the WPRA Conference let Rita know by August 16, 2013. Director attends to setup the County booth and attend the trade show.

2014 Budgets: Director distributed carryover figures and reviewed with Committee. Committee will meet August 21, 2013, to review the proposed 2014 budgets.

Employee Update: Petenwell Park has had several employees on medical and/or family medical leave and other Park staff has been covering. Two LTE's will have their allocated hours in soon, when that occurs they will be given 5 days off and then be called back to work into the fall.
Director reported getting positive feedback on South Outlying Caretaker's work performance.

Petenwell and Castle Rock Park Grant Status Reports: Director reported Adams County grant requests scored 3rd highest; however, the State only had grant monies for the first two requests. The grant package submitted is available for Committee to review if they wish to do so. Director will apply again next year.

Parks/Rec. Operational Reports: A septic failed at Castle Rock Park and will be replaced.
A self-registration box was pulled out of the ground at Fawn Lake Park and found in a driveway. The box is being re-installed at the Park and the incident is still under investigation by the Sheriff's Department.

Trails Report: Adams County is eligible for supplemental grooming and maintenance expenses. \$24,000 has been requested; whatever Adams County receives will be pro-rated and distributed equally to the snowmobile clubs.
ATV/UTV trails width has been extended to 12'.

Revenue Report: Reviewed by Committee.

Expense Check Summary Report and Expense Report: Reviewed by Committee.

Future Agenda Items: Patrick Lake Park.

Set Next Meeting Date: August 21, 2013, 1:30 p.m., Courthouse Conference Room A231 to review and set 2014 budgets and September 10, 2013, 1:00 p.m., Courthouse Conference Room A231 for the regular monthly meeting.

Adjourn: Motion by Miller/Kotlowski to adjourn at 10:12 a.m. Motion carried by unanimous vote.

Submitted by,

Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.